

STATE VACANCY ANNOUNCEMENT

LOUISIANA MILITARY DEPARTMENT LOUISIANA NATIONAL GUARD

POSITION: Technician (Maintenance) #179911

ANNOUNCEMENT NO. 147-2015

SALARY: WS-211 / Minimum \$23,608 / Maximum \$48,298 annually

LOCATION: LANG- YCP-CB, Camp Beauregard, Pineville, Louisiana

OPEN: 8 December 2015

CLOSE: 22 December 2015

NOTE: Louisiana Military Department State Vacancy Announcements and LANG-LMD-H Form 10 (State Application) are posted at <http://geauxguard.la.gov/join-us/state-technician-vacancies>

A THOROUGH BACKGROUND CHECK IS CONDUCTED PRIOR TO EMPLOYMENT

EMPLOYEES IN THE MILITARY DEPARTMENT UNCLASSIFIED SERVICE, PERMANENT OR TEMPORARY, ARE EMPLOYED "AT WILL" AND MAY BE SUBJECT TO TERMINATION OR EXPIRATION OF APPOINTMENT, WITH OR WITHOUT CAUSE.

1. **AREA OF CONSIDERATION:** (1) Active Louisiana National Guard Members; (2) Retired National Guard Members and Retired Active Military Soldiers; (3) those eligible for Louisiana State Guard Membership.

2. **QUALIFICATIONS:** (In addition to below, see application procedures).

a. **SPECIFIC:** Proficient in the use of various hand and power tools as well as assorted multi-meters, etc. Basic plumbing, electrical, and carpentry skills required. High School Diploma or equivalent required.

b. **GENERAL:** Must have a valid Driver's License, Social Security Card and Birth Certificate. Must qualify to obtain a CAC Card. Ability to work and communicate effectively with peers, superiors and subordinates. Travel may be required. Must be available to report to duty during emergency or disaster situations.

c. **OTHER REQUIREMENTS:** The Military Department is a substance abuse and drug free workplace. In accordance with the Military Department Drug Testing Policy, all new employees are subject to mandatory drug testing. Thereafter, all employees are subject to random drug testing. Must meet physical requirements to perform functions of the position. Ability to work and communicate effectively with agency personnel and the public.

3. **CONDITIONS OF EMPLOYMENT:** By submitting an application for employment with the Military Department, the applicant agrees to the following conditions of employment:

a. Salary is paid by Electronic Funds Transfer (EFT) / Direct Deposit Only. A checking or savings account is required for employment.

b. Applicants who are active members of the Louisiana National Guard or uniformed members of the Louisiana State Guard must wear the appropriate military uniform and meet prescribed military grooming standards.

4. POSITION DESCRIPTION: Reviews work orders to determine whether repair can be supported internally or if it requires a vendor. Forwards and tracks work orders submitted to vendors. Coordinates with other staff to schedule and setup repairs so that it does not conflict with YCP activities. Provides status of repairs to supervisor as they progress/finish. Troubleshoots, assembles required materials for and repairs routine plumbing failures. Troubleshoots, assembles required materials for and repairs routine electrical failures. Replaces light bulbs and fixtures in YCP buildings and hallways as required. Replaces damaged HVAC return vents, FRP panels and other carpentry work in the barracks as required. Troubleshoots, purchases required repair parts, and installs parts required to maintain golf carts, washers, dryers, and DFAC equipment. Installs floor tiles in barracks as required. Procures material for, prep and paint projects requiring paint. Assists in supply functions such as clothing measurement, clothing issue, trouser turn-in for laundry and linen exchange when requested. Completion of SHARP training and fosters sexual harassment free environment. Complete all LMD training required annually. Performs other duties as assigned.

5. APPLICATION PROCEDURES: All Applicants must complete a LANG-LMD-H Form 10 (State Application) and attach a legible copy of their Official Birth Certificate, Driver's License and Social Security Card. Resumes are optional and will not be accepted unless they are submitted with the LANG-LMD-H Form 10 (State Application). **To obtain a LANG-LMD-H Form 10 (State Application) contact the following Human Resources Employee Assistance Officer:**

SFC (Ret) Theresa Walker / Mrs. Kimberly Clay
LMD-HR, Pineville, La. (LANG-CB) & Minden, La. (LANG-CM)
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